



Notice Posted: March 2, 2026, 2:00 p.m.

NOTICE OF PUBLIC MEETING
Livingston Parish Library Board of Control
Finance Committee

Date: Thursday, March 5, 2026

Time: 3-5 p.m. CST

Place of Meeting: Main Branch Library, 20390 Iowa Street, Livingston, LA 70754

Finance Committee Agenda

1. Call to Order
 2. Invocation
 3. Pledge of Allegiance
 4. Roll Call
 5. Public Comments on Agenda Items
 6. New Business
-
1. Budget update and discussion.
 - a. General budget discussion:
 - i. What is the status of the CDs that the board asked to be moved into capital outlay?
 - ii. Do you have access to and are you prepared to present the budget vs. actual at the March meeting?
 - iii. Have you made any changes to budget expenditure or prepared costs for this year?
 - iv. Have you received the letter about mileage yet?
 - v. What new purchases have been made in January? What expenditure has the library had thus far?
 - vi. Several of our annual contracts need to be renewed in 2026. What contracts have you reviewed, and which contracts still need reviewing?
 - vii. What is the status for purchasing new books/materials?
 - b. Technology:
 - i. Have all technology licenses been renewed?
 - ii. Has any progress been made on the scheduled computer replacements being installed in branches, something that we voted on last November?
 - c. Maintenance:
 - i. What is the status of the engineering project for the Albany South Branch chiller slab?
 - ii. Have you made evaluations about future maintenance issues, such as HVAC or roof replacements?
 - d. Special Events:
 - i. What progress has been made on preparing for Comic Con? Has a date been released for this? If not, when will it be made public?
 - ii. What progress has been made on preparing for the Book Festival? Has a date been set?
 - iii. What progress has been made regarding Summer Reading, including scheduling of presenters and securing prizes?
 - e. Staffing

- i. **What is your plan to replace the Head of Community Engagement?**
- ii. **Has a position description been created for the accountant position? Has it been advertised? If not, when do you plan to advertise this?**
- iii. **What staff training courses have been planned and/or scheduled for 2026?**

B. Review and discuss utilizing the LAMP (Louisiana Asset Management Pool, Inc.) for financial management.

7. Adjournment

Name of Authorized Person: Na'Chel Shannon, Director /s/
Name of Taxing District: Livingston Parish Library
Address: 13986 Florida Blvd., Livingston, LA 70754
Telephone Number: 225-686-4100

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Administration at 226-686-4100 and describe the necessary assistance.