

Notice Posted: March 2, 2026, 2:00 p.m.

**NOTICE OF PUBLIC MEETING**  
**Livingston Parish Library Board of Control**  
**Finance Committee**

**Date:** Thursday, March 5, 2026

**Time:** 3-5 p.m. CST

**Place of Meeting:** Main Branch Library, 20390 Iowa Street, Livingston, LA 70754

**Finance Committee Agenda**

1. Call to Order
  2. Invocation
  3. Pledge of Allegiance
  4. Roll Call
  5. Public Comments on Agenda Items
  6. New Business
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1. Budget update and discussion.
    - a. General budget discussion:
      - i. What is the status of the CDs that the board asked to be moved into capital outlay?
      - ii. Do you have access to and are you prepared to present the budget vs. actual at the March meeting?
      - iii. Have you made any changes to budget expenditure or prepared costs for this year?
      - iv. Have you received the letter about mileage yet?
      - v. What new purchases have been made in January? What expenditure has the library had thus far?
      - vi. Several of our annual contracts need to be renewed in 2026. What contracts have you reviewed, and which contracts still need reviewing?
      - vii. What is the status for purchasing new books/materials?
    - b. Technology:
      - i. Have all technology licenses been renewed?
      - ii. Has any progress been made on the scheduled computer replacements being installed in branches, something that we voted on last November?
    - c. Maintenance:
      - i. What is the status of the engineering project for the Albany South Branch chiller slab?
      - ii. Have you made evaluations about future maintenance issues, such as HVAC or roof replacements?
    - d. Special Events:
      - i. What progress has been made on preparing for Comic Con? Has a date been released for this? If not, when will it be made public?
      - ii. What progress has been made on preparing for the Book Festival? Has a date been set?
      - iii. What progress has been made regarding Summer Reading, including scheduling of presenters and securing prizes?
    - e. Staffing

- i. **What is your plan to replace the Head of Community Engagement?**
- ii. **Has a position description been created for the accountant position? Has it been advertised? If not, when do you plan to advertise this?**
- iii. **What staff training courses have been planned and/or scheduled for 2026?**

**B. Review and discuss utilizing the LAMP (Louisiana Asset Management Pool, Inc.) for financial management.**

**7. Adjournment**

**Name of Authorized Person:** Na'Chel Shannon, Director /s/  
**Name of Taxing District:** Livingston Parish Library  
**Address:** 13986 Florida Blvd., Livingston, LA 70754  
**Telephone Number:** 225-686-4100

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Administration at 226-686-4100 and describe the necessary assistance.